

**Procedure for a Parcel Joinder Within a Subdivision Plat**  
**17-27a-608(3)**

The following requirements shall be met in order to secure a Parcel Joinder from the Kane County Land Use Authority:

- 1.) Applicant must be the title owner of said property or have power of attorney to act on behalf of the owner.
- 2.) Fee: \$500 for plat review + \$10/per lot notification within 500' of proposed joinder.
- 3.) Submit reason, in writing, for requested parcel joinder.
- 4.) Provide legal description of lots to be joined.
- 5.) Submit a parcel joinder amended plat. (See Final Plat Requirements of Kane County Subdivision Ordinance)
- 6.) Provide paid tax statement for current year.
- 7.) Applicant or authorized agent must be present for Public Meeting in which Parcel Joinder is an agenda item.

Fee: \_\_\_\_\_  
Paid: \_\_\_\_\_  
List of Prop. Owners: \_\_\_\_\_

REQUEST FOR PARCEL JOINDER WITHIN A SUBDIVISION PLAT

Property Owner's Name: \_\_\_\_\_

Date: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Location and Legal Description of Subdivision Plat:

\_\_\_\_\_  
\_\_\_\_\_

Reason for Parcel Joinder Request:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I (We) certify that the proposed subdivision plat will conform to the Kane County Subdivision Ordinance and that no changes will be made without prior approval.

Signature of Owner: \_\_\_\_\_

\_\_\_\_\_

Planning Commission Action:                      Approve \_\_\_\_\_                      Deny \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Planning Commission Chairman \_\_\_\_\_ Date \_\_\_\_\_